

**UNIVERSITY OF KENTUCKY COLLEGE OF SOCIAL WORK**  
**Preparation Program for School Social Workers (P-12)**  
**CURRICULUM CONTRACT**

Date \_\_\_\_\_

**To begin the process of application for the School Social Work Program, utilizing one of the School Social Work Certificate Program Plans one must complete the top portion of this form, write a personal statement about her/his interest in school social work, submit a SSW program application (found on-line) and schedule a meeting with the College of Social Work Coordinator for School Social Work.**

Name \_\_\_\_\_ Student ID \_\_\_\_\_

Address \_\_\_\_\_

Phone home/ work \_\_\_\_\_, cell \_\_\_\_\_ E-mail \_\_\_\_\_

University awarding the MSW (must be CSWE accredited) \_\_\_\_\_ (student must have a minimum 2.5 undergraduate GPA and a 3.0 on a 4.00 scale for graduate work)

Anticipated Date of Completion of required coursework \_\_\_\_\_

All School Social Work Program options include the Masters Degree in Social Work, with a professional preparation component for School Social Worker. There are five plans or options included, for persons with different backgrounds in social work, including the advanced standing masters degree for candidates who also completed a bachelors degree at UK in social work. Plan 5, provides a pathway to the Rank 1 in School Social Work for candidates completing the program with the Advanced Standing Masters in Social Work.

The Kentucky Education Professional Standards Board does not require completion of a Praxis content area examination in Social Work for the School Social Worker Certificate.

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**SCHOOL SOCIAL WORKER PROGRAM PLANS (IDENTIFY ONE)**

- \_\_\_ Plan 1: Advanced Standing Masters Degree Program (39 Credit Hours at UK) with certification as a School Social Worker.
- \_\_\_ Plan 2: Regular Masters Degree Program (two-year, 60 Credit Hours) with certification as a School Social Worker at the Rank I
- \_\_\_ Plan 3: School Social Work Certificate only program for those holding an existing Advanced Standing Masters in Social Work Degree.
- \_\_\_ Plan 4: School Social Work Certificate only program (with Rank I) for those holding an existing 60 hour Masters of Social Work Degree
- \_\_\_ Plan 5: Rank I Program (additional hours for a minimum of 60 hours of graduate credit) for those holding the School Social Work Certificate, and Leading to a Rank 1 Classification as a School Social Worker.

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**STUDENT'S STATEMENT OF PERSONAL GOALS FOR THIS PROGRAM: (If plan 5, student must identify personal goals for advanced preparation as a School Social Worker and develop a course work plan.)**

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**CONTINUOUS ASSESSMENT**

**Initial Assessment**

Date \_\_\_\_\_ Student applying to the SSW Certificate Program

The following items were reviewed and discussed:

- |  |   |
|--|---|
| _____ Student's personal statement           | _____ **Portfolio requirements                    |
| _____ NASW SSW Standards                     | _____ School Social Work Coursework Requirements  |
| _____ MSW transcript (if applicable)         | _____ Plan to complete coursework developed       |
| _____ *Documentation of Work Experience      | _____ Experience meets appropriate dispositions   |
| If seeking exemption from practicum          | _____ LCSW License # and clinical work experience |
| _____ Acceptance by Graduate School required | Documentation for SW580 exemption _____           |

Date \_\_\_\_\_ Student's Signature \_\_\_\_\_ SSW Program Coordinator \_\_\_\_\_

**Retention Assessment**

\_\_\_\_\_ Student has been accepted by Graduate School

**REQUIRED PROFESSIONAL COURSES FOR THE SCHOOL SOCIAL WORKER CERTIFICATE (minimum 3.0 GPA required)**

	<b>Credit hours</b>	<b>Grade earned</b>	<b>Semester earned</b>
<b>School Social Work Core Requirements</b>			
_____ SW 616 Social Work Practice in a School Setting	3	___	___
_____ EDS 516 Principles of Behavior Mgt. and Instruction or _____ (SSW com approved alternative)	3	___	___
_____ SW 580 Topical Seminar in Social Work: Mental Health Assess. and Interven. w/ Child & Adol. Formerly SW704 Or _____ (approved alternative)	3	___	___
_____ *SW740 and SW742 or _____ SW741 and SW743	6	___ ___	___ ___

**Documentation**

- \_\_\_\_\_ Identified areas of competence and deficiencies based on NASW SSW Standards
- \_\_\_\_\_ Discussed strategies to gain competence in areas of deficiencies
- \_\_\_\_\_ Reviewed and updated plan to complete SSW course work

Date \_\_\_\_\_ Student's Signature \_\_\_\_\_ SW Coordinator Signature \_\_\_\_\_

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**Final Assessment**

\_\_\_ Reviewed grades

\_\_\_ Completed SSW Certificate course work

\_\_\_ Submitted Completed **\*\*Portfolio**

\_\_\_ Reviewed NASW Standards of SSW Practice documentation

**\*\*Portfolio** should contain the application, personal statement, curriculum guide and documentation of attainment of SSW standards as identified in learning agreements, documentation of post graduate work experience if appropriate, practicum evaluations if appropriate and examples of student's work.

Date \_\_\_\_\_ Student's Signature \_\_\_\_\_ Coordinator's Signature \_\_\_\_\_

**RECOMMENDATIONS SECTION:**

**This candidate has completed his/her program plan, including all required assessments, and is being approved for the following recommendation:**

\_\_\_ Candidate should be recommended for the School Social Worker Certificate at the Rank 2 level (Plans 1 and 3)

\_\_\_ Candidate should be recommended for the School Social Worker Certificate at the Rank 1 level (Plans 2 and 4)

\_\_\_ Candidate should be recommended for the Rank 1 in School Social Work (Plan 5)

**School Social Work Program Chair** \_\_\_\_\_

**Date** \_\_\_\_\_

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**To apply for KY School Social Work Certification the student must take this completed form to the office of Academic Services and Teacher Certification, 166 Taylor Education Building with a completed TCI form and official sealed transcripts. The student should pay EPSB fees on-line. The Certification office at the College of Education will make their recommendation and forward to the EPSB (Education Professional Standards Board).**