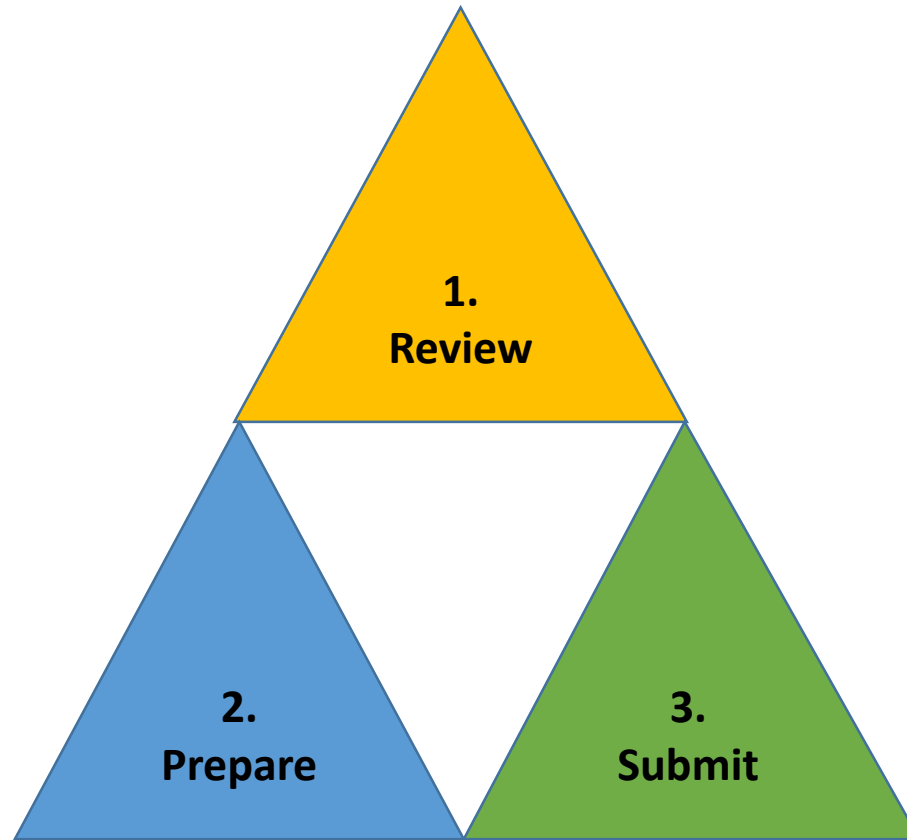


UKCOSW Grant Procedures

3-Step Submission Process



UKCOSW Grant Procedures



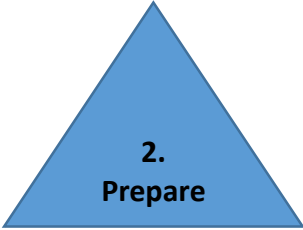
1. Review

1. RFP Review and
Timeline Draft
ASAP
Shana and Mike

2. Initial Meeting with ADR
ASAP
Melanie

3. Project Budget, Budget Justification
Preparation
Prior to IAF Routing
Mike, Shana, PI

4. Discussion of Enrichment
Distribution with ADR
Prior to IAF Routing
Melanie



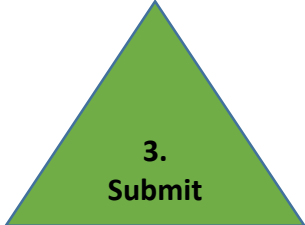
2. Prepare

5. Abstract Preparation
Prior to IAF Routing
PI

6. IAF Preparation and Routing
**10 Business Days Prior to Grant Due
Date**
Mike

7. Optional Narrative Review
**7 Business Days Prior to Grant Due
Date**
Shana, Melanie, PI

8. Final Budget Review
**4 Business Days Prior to Grant Due
Date**
Mike, Shana, PI



3. Submit

9. Final Grant Package Preparation
4 Business Days Prior to Grant Due Date
Mike

10. Final Grant Package Review for
Submission
4 Business Days Prior to Grant Due Date
Mike, Shana, PI

11. IAF Completely Routed
3 Business Days Prior to Grant Due Date
Mike

12. OSPA Final Grant Package Review and
Submission
3 Business Days Prior to Grant Due Date
OSPA Research Administrator